POLICY REVIEW & PERFORMANCE SCRUTINY COMMITTEE - DRAFT FORWARD WORK PROGRAMME

April – June 2020

Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
April 2020		(No meeting programmed)	
5 May	Pre-decision	Property Strategy To consider a Cabinet report presenting the Council's new 5 year Property Strategy	Cllr Russell Goodway, Cabinet Member Investment & Development; Neil Hanratty, Director of Economic Development; Giles Parker, Strategic Estates Manager
5 May	Pre-decision	Core Office To consider the full business case for the development of a new core office building as part of a Public Services Hub at Callaghan Square	Cllr Russell Goodway, Cabinet Member Investment & Development; Cllr Chris Weaver, Cabinet Member Finance, Modernisation & Performance; Neil Hanratty, Director of Economic Development; Chris Lee, Corporate Director of Resources; Chris Barnett, Project Manager.
5 May	Briefing	Virtual Assistant ChatBOT (tbc) Demonstration of ChatBOT and briefing on capabilities.	Cllr Chris Weaver, Cabinet Member Modernisation and Performance Isabelle Bignall, Chief Digital Officer Rachel Bishop, Operational Manager Customer Services

Appendix 1

Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
10 June	Monitoring	Cardiff Public Services Board Annual Report 2019/20 To undertake a statutory role conferred by the Well-being of Future Generations Act to monitor progress in delivering the Well-being Plan for Cardiff.	Cllr Huw Thomas, Leader Paul Orders, Chief Executive Sarah McGill, Corporate Director People & Communities; Gareth Newell, Head of Performance & Partnerships; Leading partners.
10 June	Pre- consultation	Ask Cardiff 2020 Consideration of consultation content prepublication.	Cllr Chris Weaver, Cabinet Member, Finance, Modernisation & Performance; Chris Rees, Corporate Director Resources, Gareth Newell, Head of Performance and Partnerships; Sian Sanders, Operational Manager, Cohesion and Community Engagement.
10 June	Monitoring	Sickness Absence To monitor outturn 2019/20 sickness absence.	Cllr Chris Weaver, Cabinet Member, Finance, Modernisation & Performance; Chris Rees, Corporate Director Resources; Tracey Thomas, Acting Senior HR people partner; Anita Batten, HR People Partner, Employee relations.